

District	Building	Helpful to meet state standards:		
✓	Local PASS Curriculum Delivery Strategy	Improve Completion Rate (=>70%)	Make Steady Progress (<126 days)	Improve Average Grade (=>70%)
The administrator supervising the local PASS Program:				
	Completes a migrant student needs assessment. Identifies priority for service students and determines how their needs will be met from the placement options available.	X		X
	Tailors the local PASS program to address unmet needs and utilize the resources of the district's instructional delivery program			X
	Involves a PASS Team of educators to systematically monitor student progress and revise the program delivery plan to address unique student needs	X		
The migrant student:				
	Participates in the decision to enroll in PASS and helps select the course to complete	X	X	X
	Can explain how this course will help achieve the goal to graduate from high school	X	X	
	Commits to study in this course 6+ hours per week	X	X	X
	Commits to meet with the PASS Contact Person ____ hrs/wk (min = 1) at pre-arranged days/times/location, and bring course materials to the meetings	X	X	
	Agrees to ask for help when content is difficult to master, assignment is not clearly understood, or needed materials are not provided		X	X
	Calendars personal goals (dates) for completion of lessons and units	X	X	
The migrant student's family:				
	Understands that enrollment in PASS is a privilege, participates in the decision to enroll in PASS, and signs a contract to support the student's success through PASS	X	X	
	Agrees to support the student's commitment to study 6+ hrs per week in the course	X	X	X
	Talks with the student about the course, encouraging unit grades of A, B, or C	X	X	X
	Ensures the student attends school regularly	X	X	
	Talks with the student about how proud they will be when s/he graduates from high school	X		
The student's academic counselor:				
	Analyzes the student's academic history and grasp of prerequisite skills, including reading level (see Course Descriptions Manual), prior to placement in PASS	X		X
	Reviews PASS course history and "unresolved coursework" documented in the MSIS database and partial credit recorded on the student's transcript to see if only part of a PASS course is needed	X		
	Shares PASS enrollment and progress information with educators helping the student enroll in classes for the upcoming session to avoid duplication of credit	X		
	Notifies the PASS Contact Person when the student moves out of the district	X	X	
The PASS Contact Person (CP):				
	Meets with the migrant student ____ hrs/wk (min = 1) at pre-arranged days/times/location to encourage and support continued progress, and proctor online tests	X	X	X
	Upon consultation, establishes a maximum number of students who will be enrolled in PASS at any one time per PASS CP. Evaluates student priorities. Creates a waiting list.	X	X	X
	Helps the student prepare a study calendar at the start of each enrolled unit.	X	X	
	Arranges for the student to meet with a content expert for tutoring in challenging concepts.	X	X	X
	Assists the student in developing successful study habits	X		X
	Maintains personal contact with the student's family to commend and reinforce the student's positive behavior in PASS and seek support for the student's continued effort	X	X	X
	Reviews the student's unit workbook to ensure it has been completed prior to unit test			X
	Helps student check workbook answers against Mentor Manual prior to review for test			X
	Ensures the student receives permitted materials during each test			X
	Keeps the student's academic counselor updated on the student's progress in the course	X		
The PASS instructor:				
	Helps the student achieve mastery of instructional content presented in the PASS unit		X	X